



# *Award Nomination Submission Guidelines*

The following guidelines have been implemented  
for the 2018 award nomination process:

1. Letter of nomination;
2. Curriculum vitae of the nominee – limited to five pages;
3. Letters of support – a maximum of three additional letters of support, each describing how the nominee meets the criteria of the award for which they are being nominated;
4. Auxiliary documents – a maximum of two pages of additional information in support of the nomination may be provided;
5. Nominations not selected in the year in which they were originally submitted will be considered by the committee in each of the next two years and nominators may update their submission by the nomination submission deadline in each year; and,
6. These guidelines are suggested; however, all nominations submitted in any given year will be considered by the Committee.