



College of Pharmacists of Manitoba

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7

Phone (204) 233-1411 | Fax: (204) 237-3468

E-mail: info@cphm.ca | Website: www.cphm.ca

SPECIAL COUNCIL MEETING MINUTES TUESDAY, MARCH 26, 2018 PHARMACY HOUSE, 200 TACHÉ AVE, WINNIPEG, MANITOBA (Via Conference Call and In Person)

Attendees:

Jennifer Ludwig, President
Kevin Hamilton, Vice President
Petr Prochazka, Executive Treasurer
Glenda Marsh, Past President
Donna Forbes, Public Representative
Travis Giavedoni, Public Representative
Rik Panciera, Public Representative
Cheryl Zelenitsky, Public Representative

Staff Attendees:

Susan Lessard-Friesen, Registrar
Jill Hardy, Deputy Registrar
Kathy Hunter, Assistant Registrar
Kim McIntosh, Assistant Registrar
Rani Chatterjee-Mehta, Assistant Registrar
Kathy Klimasara, Executive Assistant to the Registrar

Guests:

Colin McLean, Grant Thornton LLP
Jaclyn Sault, Grant Thornton LLP

Regrets:

Lalitha Raman-Wilms
Sonal Purohit
Dinah Santos
Wendy Clark
Geoff Namaka
Derrick Sanderson
Audra Taylor

1. Convene and Declaration of Conflict
President Ludwig convened the meeting at 9:00 a.m., acknowledged that the meeting was occurring by means of a conference call, and declared quorum. President Ludwig

welcomed guests Colin McLean and Jaclyn Sault from Grant Thornton LLP, the College's auditor. No Council members indicated a conflict of interest at the time of convening the meeting.

2. Consideration of and additions to agenda
The draft agenda was circulated in advance of the meeting.
3. Approval of Agenda

MOTION #1: MOVED BY KEVIN HAMILTON, SECONDED BY TRAVIS GIAVEDONI that the agenda be approved.

CARRIED

4. Council Minutes
No report
5. Business arising from minutes
No report
6. Correspondence
 - a) On Board
No report
 - b) Listed
No report
7. Operations Report
No report
8. Liaison Reports
No reports
9. Unfinished Business
 - a) 2017 College of Pharmacists of Manitoba Financial Statements
The draft non-consolidated financial statements for the College of Pharmacists of Manitoba were circulated in advance of the meeting.
 - b) 2017 Summarized Financial Statements for the College of Pharmacists of Manitoba
The draft summarized financial statements for the College of Pharmacists of Manitoba were circulated in advance of the meeting.
 - c) 2017 DIA Management Ltd. Financial Statements
The draft financial statements for DIA Management were circulated in advance of the meeting.

- d) March 26, 2018 Draft Management Representation Letter to Grant Thornton LLP

The draft management representation letter from the College of Pharmacists of Manitoba to Grant Thornton LLP was circulated in advance of the meeting.

MOTION #2: MOVED BY TRAVIS GIAVEDONI, SECONDED BY PETR PROCHAZKA THAT the 2017 non-consolidated financial statements for the College of Pharmacists of Manitoba and the summarized financial statements for the College of Pharmacists of Manitoba be approved by Council and accepted for presentation to the members, and the management representation letter from the College of Pharmacists of Manitoba to Grant Thornton be approved and the Registrar be authorized to sign on behalf of the College.

CARRIED

Colin McLean and Jaelyn Sault from Grant Thornton LLP leave the meeting at 9:27 a.m.

10. New Business
None.

11. Adjourn

MOTION #3: MOVED BY PETR PROCHAZKA, SECONDED BY DONNA FORBES THAT the meeting adjourn.

CARRIED

The meeting adjourned at 9:30 a.m.