



# College of Pharmacists of Manitoba

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7

Phone (204) 233-1411 | Fax: (204) 237-3468

E-mail: [info@cphm.ca](mailto:info@cphm.ca) | Website: [www.cphm.ca](http://www.cphm.ca)

## COUNCIL MEETING MINUTES MONDAY, OCTOBER 17, 2016 ELKHORN RESORT, ONANOLE, MB

### ATTENDANCE:

#### COUNCILLORS:

Jennifer Ludwig, President  
Kevin Hamilton, Vice President  
Petr Prochazka, Executive Treasurer  
Glenda Marsh, Past President  
Wendy Clark  
Donna Forbes, Public Representative  
Travis Giavedoni, Public Representative (via teleconference)  
Dr. Xiaochen Gu, Interim Dean, College of Pharmacy  
Rik Panciera, Public Representative  
Derrick Sanderson (via teleconference)  
Dinah Santos (via teleconference)  
Audra Taylor, Public Representative  
Cheryl Zelenitsky, Public Representative

#### LIAISONS TO COUNCIL:

Susan Balagus, Pharmacy Technician Liaison  
Dr. Patricia Caetano, Manitoba Health Liaison  
Ashley Walus, CSHP Liaison

#### COLLEGE STAFF:

Susan Lessard-Friesen, Registrar  
Todd Mereniuk, Deputy Registrar  
Jill Hardy, Assistant Registrar  
Kathy Hunter, Quality Assurance and Field Officer  
Ronda Eros, Practice Consultant  
Kathy Wright, Executive Assistant to the Registrar

#### UNABLE TO ATTEND:

Brittany Kessler, College of Pharmacy Student  
Geoff Namaka, Councillor  
Sonal Purohit, Councillor  
Dr. Brenna Shearer, Pharmacists Manitoba Liaison

1. Convene  
President Ludwig convened the meeting at 9:00 a.m.



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a) Welcome

President Ludwig welcomed Ms. Susan Balagus (pharmacy technician liaison), Dr. Xiaochen Gu (interim Dean at the College of Pharmacy) and Ms. Ronda Eros (the College's Practice Consultant covering Assistant Registrar Kim McIntosh's maternity leave) to their first Council meeting.

b) Declaration of Conflict

No attendee indicated a conflict of interest at the time of convening the meeting.

2. Additions to Agenda and Approval of the Agenda

The draft agenda was circulated in advance of the meeting.

**MOTION #1: MOVED BY PETR PROCHAZKA, SECONDED BY DONNA FORBES THAT the agenda be approved.**

**CARRIED**

3. Approval of Minutes

a) June 20, 2016 – Council Meeting

The draft minutes from the June 20, 2016, Council meeting were circulated in advance of the meeting.

**MOTION #2: MOVED BY RIK PANCIERA, SECONDED BY DONNA FORBES THAT the minutes of the June 20, 2016, Council meeting be approved.**

**CARRIED**

b) September 20, 2016 – Special Council Meeting

The draft minutes from the September 20, 2016, Special Council meeting were circulated in advance of the meeting.

**MOTION #3: MOVED BY PETR PROCHAZKA, SECONDED BY GLENDA MARSH THAT the minutes of the September 20, 2016, Special Council meeting be approved.**

**CARRIED**

Dr. Trish Caetano joined the meeting via conference call at 9:09 a.m.

4. Business Arising from Minutes

The Business Arising from the Minutes of the June 20, 2016, and September 20, 2016, Council meetings was circulated in advance of the meeting.



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**MOTION #4: MOVED BY GLENDA MARSH, SECONDED BY KEVIN HAMILTON THAT** the Business Arising from the Minutes of the June 20, 2016, and September 20, 2016, Council meetings be accepted for information.

**CARRIED**

**MOTION #5: MOVED BY GLENDA MARSH, SECONDED BY KEVIN HAMILTON THAT** Mr. David Marr (individually) and Mr. Joseph Pollock (individually) be appointed as legal counsel to the College until April 2017.

**CARRIED**

## 5. Correspondence

### a) On Board

- (i.) Greeting card from Ms. Lynn Miller, Mr. Allan Wagner and Ms. Arden Wagner expressing gratitude to the College on the occasion of the passing of Mr. Orville Wagner;
- (ii.) Correspondence from Ms. Pat Robertson, Donor Relations at the University of Manitoba, addressed to Registrar Susan Lessard-Friesen, and sent for the purpose of providing an annual statement for the “William G. Eamer / MPhA Scholarship for Student Excellence in Pharmacy” fund, the “Stewart G. Wilcox Award” fund, and the “MPhA / William G. Eamer Graduate Scholarship in Pharmacy” fund;
- (iii.) Copy of correspondence from Registrar Lessard-Friesen sent to Mr. Dayle Acorn of the Canadian Foundation for Pharmacy, providing the foundation with a donation of \$1,503.48 resulting from the annual golf tournament;
- (iv.) Correspondence from Minister of Health Kelvin Goertzen sent with a copy of the Crown Corporations Council’s Fall 2016 Board Performance Training Program schedule
- (v.) Correspondence from Ms. Betty Melvin-Harder, Committee Coordinator, Patient Utilization Review Committee (PURC) at Manitoba Health, Healthy Living and Seniors, addressed to Ms. Susan Lessard-Friesen, and sent for the purpose of providing a copy of the minutes from the May 17, 2016, PURC meeting;
- (vi.) Copy of correspondence from Registrar Lessard-Friesen dated September 20, 2016, sent to Assistant Deputy Minister Bernadette Preun requesting that Ms. Barbara Wasilewski be appointed to the College’s Extended Practice Advisory Committee;
- (vii.) Correspondence from the University of Manitoba Financial Aid and Awards department informing the College of the following award recipients:
  - a) College of Pharmacists of Manitoba Silver Medal in Third Year Pharmacy to Ms. Jenny Fehr;
  - b) Flexon Silver Medal to Mr. Kevin Li;
  - c) Stewart G. Wilcox Award to Ms. Madison Vassart; and
  - d) College of Pharmacists of Manitoba Scholarship to Ms. Lane Sokolowski



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- (viii.) Correspondence from Ms. Maira Ahmed addressed to Registrar Lessard-Friesen expressing gratitude for being named the recipient of the J.R. Murray Convocation Prize;
- (ix.) Correspondence from Ms. Lane Sokolowski addressed to Registrar Lessard-Friesen expressing gratitude for being named the recipient of the College of Pharmacists of Manitoba Scholarship;
- (x.) Correspondence from Ms. Madison Vassart addressed to Registrar Lessard-Friesen expressing gratitude for being name the recipient of the Stewart G. Wilcox Award;
- (xi.) Correspondence from Registrar Lessard-Friesen addressed to Dr. Xiaochen Gu, Interim Dean at the College of Pharmacy, and sent with an enclosure of a cheque in the amount of \$151,600.00 representing the amount donated by licensed pharmacists during the annual license renewal;
- (xii.) Correspondence from Dr. Xiaochen Gu, Interim Dean at the College of Pharmacy, expressing gratitude to the College of Pharmacists and its members for their generous donation in the amount of \$151,600.00.

- b) Listed  
Not applicable

## 6. Registrar's Report

The Registrar's Report was circulated in advance of the meeting.

**MOTION #6: MOVED BY PETR PROCHAZKA, SECONDED BY WENDY CLARK THAT the Registrar's Report be accepted for information.**

**CARRIED**

## 7. Deputy Registrar's Report

The Deputy Registrar's Report was circulated in advance of the meeting.

**MOTION #7: MOVED BY CHERYL ZELENITSKY, SECONDED BY XIAOCHEN GU THAT the Deputy Registrar's Report be accepted for information.**

**CARRIED**

## 8. Liaison Reports:

The following liaison reports to the October 17, 2016, Council meeting were circulated in advance of the meeting: Canadian Society of Hospital Pharmacists, College of Pharmacy Student, National Association of Pharmacy Regulatory Authorities and Pharmacists Manitoba.

### a) Pharmacy Examining Board of Canada (PEBC)

PEBC Representative Dinah Santos reported that the next PEBC meeting is scheduled for Saturday, October 22, 2016, in Toronto.



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- b) College of Pharmacy  
Dr. Xiaochen Gu provided a verbal report at the meeting.
- c) Canadian Society of Hospital Pharmacists (CSHP)  
The CSHP liaison report was circulated in advance of the meeting.
- d) College of Pharmacy Student  
The College of Pharmacy Student liaison report was circulated in advance of the meeting.
- e) National Association of Pharmacy Regulatory Authorities  
The NAPRA liaison report was circulated in advance of the meeting.
- f) Pharmacists Manitoba  
The Pharmacists Manitoba liaison report was circulated in advance of the meeting.
- g) Manitoba Health  
Dr. Trish Caetano provided a verbal report at the meeting.
- h) Pharmacy Technician  
As this was the first meeting for new pharmacy technician liaison Susan Balagus, a written report was not provided. Ms. Balagus expressed appreciation for being named the pharmacy technician liaison.

**MOTION #8: MOVED BY DONNA FORBES, SECONDED BY PETR PROCHAZKA THAT** the following liaison reports to Council be accepted for information: Canadian Society of Hospital Pharmacists, College of Pharmacy Student, National Association of Pharmacy Regulatory Authorities and Pharmacists Manitoba.

**CARRIED**

Break: 10:28 a.m. – 10:45 a.m.

Dr. Trish Caetano left the meeting at 10:28 a.m.

## 9. Committee Reports:

President Ludwig turned the chair over to Vice President Hamilton.

### a) Executive Committee

The Executive Committee report to Council, including the Strategic Plan update, was circulated in advance of the meeting. The report was submitted in two sections: 1.) For Information, and 2.) Recommendations to Council.



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**MOTION #9: MOVED BY RIK PANCIERA, SECONDED BY PETR PROCHAZKA THAT** the “For Information” section of the Executive Committee report to accepted for information.

**CARRIED**

**MOTION #10: MOVED BY JENNIFER LUDWIG, SECONDED BY PETR PROCHAZKA THAT** Ms. Shannon Trapp be appointed as the Vice Chair of the Discipline Committee.

**CARRIED**

**MOTION #11: MOVED BY JENNIFER LUDWIG, SECONDED BY GLENDA MARSH THAT,** upon the passing away of a member, the College allocates a \$100 donation to the Canadian Foundation for Pharmacy, in lieu of a donation to the College’s internal library fund.

**CARRIED**

**MOTION #12: MOVED BY PETR PROCHAZKA, SECONDED BY JENNIFER LUDWIG THAT** the College provides summarized financial statements for inclusion in the Annual Report presented at the Annual General Meeting.

**CARRIED**

Vice President Hamilton returned the chair to President Ludwig.

- b) Quality Assurance Committee (includes Standards of Practice & Professional Development Division reports)

The Quality Assurance Committee report was circulated in advance of the meeting.

**MOTION #13: MOVED BY DINAH SANTOS, SECONDED BY KEVIN HAMILTON THAT** the Quality Assurance Committee report be accepted for information.

Carried

**MOTION #14: MOVED BY RIK PANCIERA, SECONDED BY GLENDA MARSH THAT** Council provides its support for the College to continue to gather information regarding the ISMP/CPhIR-based reporting systems used in various provinces, and continues to examine how these systems may, if adopted in Manitoba, affect the current reporting requirements and potentially improve patient safety and outcomes.

**CARRIED**



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**MOTION #15: MOVED BY GLENDA MARSH, SECONDED BY DINAH SANTOS THAT** the application entitled, “Technician Checking Application” be approved and implemented by the College.

**CARRIED**

**MOTION #16: MOVED BY GLENDA MARSH, SECONDED BY CHERYL ZELENITSKY THAT** the “Professional Development Program Provider Accreditation Package” be approved by Council and implemented by the College as a replacement to the current program provider accreditation application.

**CARRIED**

**MOTION #17: MOVED BY KEVIN HAMILTON, SECONDED BY WENDY CLARK THAT** the draft practice direction entitled, “Referring a Patient” be approved for member and stakeholder consultation and feedback.

**CARRIED**

c) Governance Committee

The Governance Committee report to Council was circulated in advance of the meeting. The report was submitted in two sections: 1.) For Information, and 2.) Recommendations to Council.

**MOTION #17: MOVED BY RIK PANCIERA, SECONDED BY KEVIN HAMILTON THAT** the “For Information” section of the Governance Committee report to Council be accepted for information.

**CARRIED**

**MOTION #18: MOVED BY RIK PANCIERA, SECONDED BY GLENDA MARSH THAT** the updated terms of reference for the Governance Committee be approved.

**CARRIED**

d) Finance & Risk Management Committee

The Finance & Risk Management Committee report was circulated in advance of the meeting. The report was submitted in two sections: 1.) For Information, and 2.) Recommendations to Council.

**MOTION #19: MOVED BY PETR PROCHAZKA, SECONDED BY WENDY CLARK THAT** the “For Information” section of the Finance & Risk Management Committee report be accepted for information.

**CARRIED**



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**MOTION #20: MOVED BY PETR PROCHAZKA, SECONDED BY CHERYL ZELENITSKY THAT** the College is authorized to implement electronic funds transfers for standard bill payments, with a further recommendation that limits be investigated with respect to the maximum amount of funds transferred per transaction and/or per vendor.

**CARRIED**

**MOTION #21: MOVED BY PETR PROCHAZKA, SECONDED BY KEVIN HAMILTON THAT** the College implement redundant internet service and the College staff be tasked with coordinating the installation.

**CARRIED**

**MOTION #22: MOVED BY PETR PROCHAZKA, SECONDED BY GLENDA MARSH THAT** future Strategic Planning Session occur in June of election years so that the budget considered at the October Council meeting is based on the Strategic Plan approved in June of that year.

**CARRIED**

Lunch Break: 12:15 p.m. – 12:48 p.m.

e) Board of Examiners

The Board of Examiners Report to Council was circulated in advance of the meeting.

**MOTION #23: MOVED BY XIAOCHEN GU, SECONDED BY RIK PANCIERA THAT** the Board of Examiners Report to Council be accepted for information.

**CARRIED**

f) Discipline Committee

The Discipline Committee Report to Council was circulated in advance of the meeting.

**MOTION #24: MOVED BY PETR PROCHAZKA, SECONDED BY KEVIN HAMILTON THAT** the Discipline Committee Report to Council be accepted for information.

**CARRIED**

g) Awards & Nominating Committee

The Awards & Nominating Committee Report to Council was circulated in advance of the meeting.

**MOTION #25: MOVED BY GLENDA MARSH, SECONDED BY DONNA FORBES THAT** the Awards & Nominating Committee Report to Council be accepted for information.





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## CARRIED

### 10. Unfinished Business

#### a) Regulations Implementation Update

##### (i.) Update on Amendments to the Pharmaceutical Regulation

The Registrar provided Council with an update on the recent approval of the amendments to the Pharmaceutical Regulation which were approved by the members, in concept, on December 8, 2015.

##### (ii.) Extended Practice Pharmacist Advisory Committee

The first meeting of the Extended Practice Pharmacist Advisory Committee took place on September 27, 2016. The conversation at the meeting was productive and College staff were tasked with the following:

1. Seek legal counsel on the best method for adding an Extended Practice Pharmacist to the committee;
2. Conduct an environmental scan to determine audit criteria for extended practice pharmacists and/or practitioners throughout Canada and other jurisdictions;
3. Research the rationale of the hour requirements for the designations listed in the regulation; and
4. Request that Council create a statement of expectations for measuring potential programs for qualification as an Extended Practice Pharmacist.

The College is awaiting correspondence from the Assistant Deputy Minister of Health, Seniors & Active Living regarding an alternate nomination to the committee.

The Extended Practice Advisory Committee reviewed the Terms of Reference that were approved in principle by Council and recommends the Terms of Reference receive final approval by Council.

**MOTION #26: MOVED BY RIK PANCIERA, SECONDED BY PETR PROCHAZKA THAT terms of reference for the Extended Practice Advisory Committee be approved.**

## CARRIED

##### (iii.) Ad-hoc Committee for Self-Limiting Conditions

The ad-hoc committee continues to complete assignments for environmental scans and recommendations. The ad-hoc committee will next look at developing recommendations on additional conditions and drug therapy classes that may be included in Schedule 3 of the Regulations on Self-Limiting Conditions for which pharmacists can prescribe.



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b) Joint Statement on Faxed Transmission of Prescriptions

At the June 20, 2016 meeting, Council approved revisions to the Joint Statement on Faxed Transmission of Prescriptions with respect to exemptions for methadone and buprenorphine / naloxone when used in treatment of opioid dependence. Council was provided with the final version of the Joint Statement for information in advance of the meeting.

c) Ratification of Email Vote

On August 23 & 24, 2016, Council participated in an email vote to name Dr. Xiaochen Gu, Interim Dean at the College of Pharmacy, as the Chair of the Board of Examiners.

**MOTION #27: MOVED BY PETR PROCHAZKA, SECONDED BY AUDRA TAYLOR THAT** Council ratifies the email vote of August 23 & 24, 2016, in which Dr. Xiaochen Gu, Interim Dean at the College of Pharmacy, was appointed as Chair of the Board of Examiners.

**CARRIED**

d) Committee Appointments

Council is the body that makes appointments to College committees.

**MOTION #28: MOVED BY PETR PROCHAZKA, SECONDED BY XIAOCHEN GU THAT** Ms. Susan Balagus be appointed as the pharmacy technician liaison to Council.

**CARRIED**

**MOTION #29: MOVED BY DONNA FORBES, SECONDED BY PETR PROCHAZKA THAT** Ms. Manjit Bains be appointed as a voting member of the Board of Examiners, pending Ms. Bains' acceptance.

**CARRIED**

## 11. New Business

a) Request from a Pharmacy Manager

A pharmacy manager is seeking an exception to the requirement that pharmacy services must be available at least 25 hours per week over a minimum of 4 days per week. Council considered the pharmacy manager's request and has asked that additional information be provided to the Executive Committee for consideration.

b) Pharmacy Technician Structured Practical Training (SPT) Manual

The Pharmacy Technician SPT manual, logbook and evaluation forms (Part 1 and 2) were updated to reflect the new enabling competencies such as Patient Care, Practice Setting, Health Promotion and Knowledge and Research Application as per the 2014 NAPRA Competencies document. Previously, all learning activities were completed in the first 120 hours and then repeated again in



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the second 120 hours. Now, the learner can complete any learning activity within the 240 hour time frame and repeat activities as deemed necessary.

The Part 1 and Part 2 evaluation forms were adapted to indicate a specific start and end date for each 120 hours block to ensure that the learner is completing the training in no less than 120 hours. Changes in the application and notification forms were to clarify documentation requirements and include a declaration that the pharmacy technician in training is being supervised in a patient care setting where they can complete the SPT program requirements.

**MOTION #30: MOVED BY RIK PANCIERA, SECONDED BY CHERYL ZELENITSKY THAT** the updated pharmacy technician Structured Practical Training Program manual, logbook and evaluation forms be approved.

**CARRIED**

- c) Principles of Opioid Dependence Treatment by Manitoba Pharmacists  
Council is the body that approves the guidelines for the treatment of opioid dependence. The guideline document entitled, “The Principles for the Opioid Dependence Treatment by Manitoba Pharmacists,” was updated to reflect:
1. New guidelines for faxing of M3P prescriptions for methadone and buprenorphine/naloxone for opioid dependence treatment/methadone maintenance treatment;
  2. New multi-disciplinary interprofessional training program between the College of Physicians and Surgeons of Manitoba, the College of Registered Nurses of Manitoba, and the College of Pharmacists of Manitoba; and
  3. The ability of RNEP’s to obtain a methadone exemption in the near future (therefore references to “physician” have been changed to prescriber).

**MOTION #31: MOVED BY RIK PANCIERA, SECONDED BY KEVIN HAMILTON THAT** the guideline document entitled, “The Principles for the Opioid Dependence Treatment by Manitoba Pharmacists,” be approved.

**CARRIED**

- d) Applications for 2017 Pharmacists, Pharmacies and Pharmacy Technicians  
Council is the body that approves applications for the College. The draft applications for 2017 were circulated in advance of the meeting.

**MOTION #32: MOVED BY PETR PROCHAZKA, SECONDED BY CHERYL ZELENITSKY THAT** the following serve as the insurance related declarations for pharmacist and pharmacy licenses:



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Pharmacists: “*I declare that I am  I am not  covered for professional liability insurance that provides a minimum of \$2,000,000 per claim or per occurrence and a minimum \$4,000,000 annual aggregate.*

Pharmacies: “*This pharmacy meets the minimum \$5,000,000 commercial general liability issuance requirement under a policy through the following insurance company \_\_\_\_\_ and evidence will be provided to the College.*”

## CARRIED

**MOTION #33: MOVED BY PETR PROCHAZKA, SECONDED BY KEVIN HAMILTON THAT** Council approves the following applications: 2017 Practicing Pharmacist Licence Application, the Application for Certification of Authorization to Administer Drugs and Vaccines by Injection, the Application for Authorization to Prescribe a Drug Included in Schedule 3 to the Pharmaceutical Regulation for Self-Limiting Conditions (Not Including Smoking Cessation), the Application for Authorization to Prescribe a Drug Included in Schedule 3 to the Pharmaceutical Regulation for Smoking Cessation, the Academic Register Application, the Conditional Registration and 2017 Conditional Licensure Application for a New Graduate of the University of Manitoba, the 2017 Application for Registration as an Extended Practice Pharmacist, the Application for Registration and Initial Licensure for Graduates of a Faculty of Pharmacy Outside of Canada, the Application for Registration and Initial Licensure Under the Canadian Mobility Agreement, the 2017 Application for Registration and Initial Licensure University of Manitoba Graduate, the 2017 Non-Practicing Pharmacist Application, the Temporary Certificate of Registration and Temporary Licensure Application, the 2017 Application for Pharmacy Licence for an Existing Community Pharmacy, the 2017 Application for Pharmacy Licence for a New Community Pharmacy, the 2017 Application for a Lock and Leave Component, the 2017 Satellite Pharmacy Component Application, the 2017 Application for Pharmacy Licence for a Clinical Pharmacy, the 2017 New External Dispensing Pharmacy Component Application, the 2017 Application for Pharmacy Licence for an Existing Hospital Pharmacy, the Application for Pharmacy Technician In Training With the College of Pharmacists of Manitoba, Pharmacy Technician Structured Practical Training Notification Form, the Application for Pharmacy Technician With the College of Pharmacists of Manitoba, the Application for Registration as a Student of the College of Pharmacists of Manitoba, the 2017 Application for Pharmacy Licence for a New Hospital Pharmacy, as amended.

## CARRIED

Break: 2:00 – 2:15 p.m.

Liaisons Ashley Walus and Susan Balagus left the meeting in advance of an in camera session. College staff were invited to remain in the meeting.

e) In Camera Session

Council moved to an in camera session. College staff were invited to remain in the meeting.



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Council returned to a regular session.

**MOTION #34: MOVED BY GLENDA MARSH, SECONDED BY DONNA FORBES THAT** Council recommends that, as the request is outside the current authority and scope of the College of Pharmacists of Manitoba, the potential pharmacy technician applicant seek legal counsel for direction on the matter.

**CARRIED**

Council moved to an in camera session. College staff were invited to remain in the meeting.

Council returned to a regular session.

**MOTION #35: MOVED BY GLENDA MARSH, SECONDED BY RIK PANCIERA THAT** Council uphold the late fine for Pharmacist A.

**CARRIED**

Council moved to an in camera session. College staff were invited to remain in the meeting.

Council returned to a regular session.

**MOTION #36: MOVED BY CHERYL ZELENITSKY, SECONDED BY RIK PANCIERA THAT** the College donate \$500 to the upcoming Professional Development Week being hosted by the University of Manitoba Pharmacy Student Association in Winnipeg in January 2017.

**CARRIED**

Council moved to an in camera session. Registrar Susan Lessard-Friesen and Executive Assistant Kathy Wright were invited to remain in the meeting. The remaining College staff left the meeting.

At approximately 3:45 p.m., Registrar Susan Lessard-Friesen and Executive Assistant Kathy Wright left the meeting. Council continued in camera.

Council returned to a regular session. Registrar Susan Lessard-Friesen and Executive Assistant Kathy Wright returned to the meeting.

**MOTION #37: MOVED BY RIK PANCIERA, SECONDED BY WENDY CLARK THAT** the 2017 budget and the updated Fee Schedule be approved as amended. The 2017 fees are:



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	<b>2017</b>
	<b>Amount + GST = Total</b>
<b>LICENSING OF PHARMACISTS</b>	
Practicing Licence	889.35 + 44.47 = 933.82
Practicing Licence (after July 1 <sup>st</sup> )	573.61 + 28.68 = 602.29
Practicing Licence (& Registration - New MB Grads Only)	647.12 + 32.36 = 679.48
Non-Practicing Licence	117.42 + 5.87 = 123.29
Mailing/Notice Subscribers	220.54 + 11.03 = 231.57
Extended Practice Pharmacist	153.00 + 7.65 = 160.65
<b>REGISTRATION FEES</b>	
Outside Grad Registration	643.23 + 32.16 = 675.39
New MB Grad Registration	73.51 + 3.68 = 77.19
1 <sup>st</sup> Year Pharmacy Student Reg.	24.50 + 1.23 = 25.73
Academic Registrant	102.10 + 5.11 = 107.21
Temporary Registration	102.10 + 5.11 = 107.21
Intern Registration	24.50 + 1.23 = 25.73
<b>OTHER FEES</b>	
Jurisprudence Exam (Pharmacists)	173.57 (no gst)
Jurisprudence Exam (Pharmacy Technicians)	51.05 (no gst)
Letter of Standing (after 1 at no charge per calendar year)	28.59 + 1.43 = 30.02
Letter of Standing, non-members	28.59 + 1.43 = 30.02
Licence Receipt, Duplicate	28.59 + 1.43 = 30.02
Licence or Certificate, Duplicate Copy	28.59 + 1.43 = 30.02
Pharmacy Technician (annual fee)	51.05 + 2.55 = 53.60
Pharmacy Technician In Training	23.48 + 1.17 = 24.65
General Administrative Fee	59.22 + 2.96 = 62.18
<b>LICENSING FOR PHARMACIES</b>	
Pharmacy Licence	1177.05 + 58.85 = 1235.90
Pharmacy Licence (after July 1 <sup>st</sup> )	706.23 + 35.31 = 741.54
Distance Care (IPS) Component	6753.92 + 337.70 = 7091.62
Distance Care (IPS) Component (after July 1 <sup>st</sup> )	4052.35 + 202.62 = 4254.97
Distance Care (Non-IPS) Component (for implementation in 2018)	500.00 + 25.00 = 525.00
Pre-opening inspection	765.75 + 38.29 = 804.04
<b>ADDITIONAL PHARMACY COMPONENTS</b>	
Lock and Leave	200.00 + 10.00 = 210.00
Secondary Hospital (cost per each hospital served)	510.50 + 25.53 = 536.03
Satellite Pharmacy	510.50 + 25.53 = 536.03
External Dispensing	510.50 + 25.53 = 536.03
Central Fill	0.00
<b>PHARMACY CHANGES</b>	
Manager Change	62.28 + 3.11 = 65.39
Pharmacy Name Change	62.28 + 3.11 = 65.39



# College of Pharmacists of Manitoba

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Location Change	510.50 + 25.53 = 536.03
Ownership Change	248.10 + 12.41 = 260.51
Pharmacy Labels	62.28 + 3.11 = 65.39
<b>FINES &amp; COSTS</b>	
Bank Charges, NSF	28.59 (no gst)
Late Fines for Licence Renewal	Additional 50% of Actual Fee

**MOTION #38: MOVED BY GLENDA MARSH, SECONDED BY KEVIN HAMILTON THAT** the bylaws be updated to reflect the 2017 applications and fees.

**CARRIED**

**MOTION #39: MOVED BY DONNA FORBES, SECONDED BY CHERYL ZELENITSKY THAT** the meeting adjourn.

**CARRIED**

The Council meeting adjourned at 4:27 p.m.