



# College of Pharmacists of Manitoba

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7

Phone (204) 233-1411 | Fax: (204) 237-3468

E-mail: [info@cphm.ca](mailto:info@cphm.ca) | Website: [www.cphm.ca](http://www.cphm.ca)

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## COUNCIL MEETING MINUTES MONDAY, OCTOBER 2, 2017 200 TACHE AVENUE, WINNIPEG, MANITOBA

### COUNCILLORS:

Jennifer Ludwig, President  
Kevin Hamilton, Vice President  
Petr Prochazka, Executive Treasurer  
Glenda Marsh, Past President  
Wendy Clark  
Donna Forbes, Public Representative  
Sonal Purohit  
Derrick Sanderson  
Dinah Santos  
Audra Taylor, Public Representative  
Dr. Lalitha Raman-Wilms, Dean, College of Pharmacy

### LIAISONS TO COUNCIL:

Susan Balagus, Pharmacy Technician Liaison  
Jill Ell, on behalf of Dr. Brenna Shearer, Pharmacists Manitoba Liaison  
Grazia Prochazka, CSHP- Manitoba Branch Liaison

### COLLEGE STAFF:

Susan Lessard-Friesen, Registrar  
Jill Hardy, Deputy Registrar  
Rani Chatterjee-Mehta, Assistant Registrar  
Kathy Hunter, Assistant Registrar  
Kim McIntosh, Assistant Registrar  
Ronda Eros, Practice Consultant  
Kathy Klimasara, Executive Assistant to the Registrar

### UNABLE TO ATTEND:

Dr. Patricia Caetano, Manitoba Health Liaison  
Travis Giavedoni, Public Representative  
Geoff Namaka  
Rik Panciera, Public Representative  
Michael Szelemej, College of Pharmacy Student  
Cheryl Zelenitsky, Public Representative

### 1. Convene

#### a) Welcome & Introductions

President Ludwig convened the meeting at 9:03 a.m. and welcomed attendees to the meeting. Council members, liaisons to Council, and College staff introduced themselves.



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b) Declaration of Conflict

There were no declarations of conflict-of-interest at the time of convening the meeting.

c) Confidentiality

President Ludwig provided a reminder to attendees that Council meeting materials and matters discussed during Council meetings were to be kept confidential among attendees.

2. Additions to Agenda and Approval of the Agenda

The draft agenda was circulated in advance of the meeting.

**MOTION #1: MOVED BY PETR PROCHAZKA, SECONDED BY GLENDA MARSH THAT the agenda be approved as presented.**

**CARRIED**

3. Approval of Minutes

a) June 19, 2017 – Council Meeting

The draft minutes of the June 19, 2017, Council meeting were circulated in advance of the meeting.

**MOTION #2: MOVED BY PETR PROCHAZKA, SECONDED BY DONNA FORBES THAT the minutes of the June 19, 2017, Council meeting be approved.**

**CARRIED**

4. Business Arising from Minutes

The Business Arising from the Minutes of the June 19, 2017, Council meeting was circulated in advance of the meeting.

**MOTION #3: MOVED BY GLENDA MARSH, SECONDED BY SONAL PUROHIT THAT the Business Arising from the Minutes of the June 19, 2017, Council meeting be accepted for information.**

**CARRIED**

5. Correspondence

a) On Board

(i.) Copy of correspondence from Registrar Susan Lessard-Friesen dated July 11, 2017, and addressed to Minister of Health Kelvin Goertzen, and sent for the purpose of providing the Minister a copy of the 2016 Annual Report;

(ii.) Correspondence from the Office of the Minister of Health dated July 19, 2017, in acknowledgement of the Registrar's July 11, 2017, correspondence to the Minister;



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- (iii.) Copy of correspondence from Registrar Susan Lessard-Friesen dated July 31, 2017, and addressed to Minister of Health Kelvin Goertzen, and sent for the purpose of providing the Minister with the results of the membership vote in support of amending Section 74 of the *Pharmaceutical Act*;
- (iv.) Correspondence from the Office of the Minister of Health dated August 31, 2017, in acknowledgement of the Registrar's July 31, 2017, correspondence to the Minister;
- (v.) Copy of correspondence addressed to Dr. Dan Sitar from Dr. Lalitha Raman-Wilms, the Dean of the College of Pharmacy at the University of Manitoba, and sent for the purpose of informing Dr. Sitar that he was selected as the College of Pharmacy Alumni of Distinction for 2017;
- (vi.) Copy of correspondence from Registrar Susan Lessard-Friesen dated September 15, 2017, addressed to Dr. Shawn Bugden, and expressing gratitude for representing the College at Palliative Manitoba's Annual Conference; and
- (vii.) Tax receipt from St. Paul's Hospital Foundation Inc. in acknowledgement of the College's donation in the name of Mrs. Denise Whetstone

b) Listed

- (i.) Correspondence from Mr. Jack Rosentreter
- (ii.) Correspondence between three pharmacy assistants and the College regarding regulation of pharmacy assistants

**MOTION #4: MOVED BY SONAL PUROHIT, SECONDED BY PETR PROCHAZKA THAT** the "listed" correspondence be accepted for information.

**CARRIED**

6. College Operations Report (amalgamates the Registrar's & Deputy Registrar's Reports to Council)  
The Operations Report was circulated in advance of the meeting.

**MOTION #5: MOVED BY DINAH SANTOS, SECONDED BY GLENDA MARSH THAT** the Operations Report be accepted for information.

**CARRIED**

7. Liaison Reports:

The following liaison reports to Council were circulated in advance of the meeting: College of Pharmacy Student, CSHP – Manitoba Branch, National Association of Pharmacy Regulatory Authorities, Pharmacists Manitoba. The College of Pharmacy liaison report was distributed at the meeting.

- a) Pharmacy Examining Board of Canada (PEBC)  
No written report.



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- b) College of Pharmacy  
The College of Pharmacy report was distributed at the meeting.
  - c) Canadian Society of Hospital Pharmacists (CSHP)  
The CSHP report was circulated in advance of the meeting.

9:23 a.m. Public Representative Audra Taylor arrived.

- d) College of Pharmacy Student  
The College of Pharmacy Student report was circulated in advance of the meeting.
- e) National Association of Pharmacy Regulatory Authorities  
The NAPRA report was circulated in advance of the meeting.
- f) Pharmacists Manitoba  
The Pharmacists Manitoba report was circulated in advance of the meeting.
- g) Manitoba Health  
No written report.
- h) Pharmacy Technician  
No written report.

**MOTION #6: MOVED BY SONAL PUROHIT, SECONDED BY KEVIN HAMILTON THAT** the College of Pharmacy liaison report, the CSHP - Manitoba Branch liaison report, the College of Pharmacy Student liaison report, the NAPRA liaison report and the Pharmacists Manitoba liaison report be accepted for information.

**CARRIED**

## 8. Committee Reports:

President Ludwig turned the chair over to Vice President Kevin Hamilton.

- a) Executive Committee  
The Executive Committee Report to Council was circulated in advance of the meeting. The report was presented in two sections: 1.) For Information to Council, and 2.) Recommendations to Council.

**MOTION #7: MOVED BY JENNIFER LUDWIG, SECONDED BY GLENDA MARSH THAT** the “for information” section of the Executive Committee Report to Council be accepted for information.

**CARRIED**



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**MOTION #8: MOVED BY JENNIFER LUDWIG, SECONDED BY GLENDA MARSH THAT** the College discontinue hosting the annual golf tournament.

**CARRIED**

**MOTION #9: MOVED BY JENNIFER LUDWIG, SECONDED BY DONNA FORBES THAT** the College staff be tasked with implementing and operationalizing a review and approval process for preceptors for the Structured Practical Experiential Program (SPEP) community and hospital rotations for fourth year students listed on the College intern registry and enrolled at the College of Pharmacy, University of Manitoba.

**CARRIED**

Vice President Hamilton returned the Chair to President Ludwig.

Break: 10:20 a.m. – 10:35 a.m.

- b) Quality Assurance Committee (includes Standards of Practice & Professional Development Division reports)  
The Quality Assurance Committee Report to Council, including the Standards of Practice Division Report and the Professional Development Division Report, was circulated in advance of the meeting.

**MOTION #10: MOVED BY DR. LALITHA RAMAN-WILMS, SECONDED BY GLENDA MARSH THAT** the Quality Assurance Committee Report to Council, including the Standards of Practice Division Report and the Professional Development Division Report, be accepted for information.

**CARRIED**

- c) Governance Committee  
No report.
- d) Finance & Risk Management Committee  
The Finance & Risk Management Committee Report to Council was circulated in advance of the meeting.

**MOTION #11: MOVED BY GLENDA MARSH, SECONDED BY DINAH SANTOS THAT** the Finance & Risk Management Committee Report to Council be accepted for information.

**CARRIED**



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e) Board of Examiners

The Board of Examiners Report to Council was circulated in advance of the meeting. The report was presented in two sections: 1.) For Information to Council, and 2.) Recommendations to Council.

**MOTION #12: MOVED BY DONNA FORBES, SECONDED BY DINAH SANTOS THAT** “for information” section of the Board of Examiners Report to Council be accepted for information.

**CARRIED**

**MOTION #13: MOVED BY GLENDA MARSH, SECONDED BY SONAL PUROHIT THAT** the internship hours that must be served in a pharmacy with direct patient care be increased from 120 hours to 400 hours.

**CARRIED**

**MOTION #14: MOVED BY DERRICK SANDERSON, SECONDED BY PETR PROCHAZKA THAT** Council approves the updated policy on Criminal History Disclosure to reflect references to the current *Pharmaceutical Act*.

Carried

f) Discipline Committee

The Discipline Committee Report to Council was circulated in advance of the meeting.

**MOTION #15: MOVED BY PETR PROCHAZKA, SECONDED BY KEVIN HAMILTON THAT** the Discipline Committee Report to Council be accepted for information.

**CARRIED**

g) Awards & Nominating Committee

No report.

h) Extended Practice Advisory Committee

The Extended Practice Advisory Committee Report to Council was circulated in advance of the meeting.

**MOTION #16: MOVED BY KEVIN HAMILTON, SECONDED BY AUDRA TAYLOR THAT** the Extended Practice Advisory Committee Report to Council be accepted for information.

**CARRIED**



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## i) Complaints Committee

The Complaints Committee Report to Council was circulated in advance of the meeting. The report was presented in two sections: 1.) For Information to Council, and 2.) Recommendations to Council.

**MOTION #17: MOVED BY DINAH SANTOS, SECONDED BY AUDRA TAYLOR THAT** the “For Information” section of the Complaints Committee Report to Council be accepted for information.

**CARRIED**

**MOTION #18: MOVED BY DONNA FORBES, SECONDED BY PETR PROCHAZKA THAT** Mr. Tim Saunders be appointed as Vice Chair of the Complaints Committee.

**CARRIED**

**MOTION #19: MOVED BY DERRICK SANDERSON, SECONDED BY KEVIN HAMILTON THAT,** in light of the number of complaints the College has received regarding animals that have suffered significant adverse events or death as a result of a pharmacist selling insulin to the animal's owner, the College will continue its efforts to:

1. build awareness among its members on this issue,
2. work to ensure pharmacists understand the accountability with respect to this practice and will not dispense for animals when not competent to do so,
3. work with NAPRA and the Canadian Veterinary Medical Association on a national basis to raise awareness on this issue, and
4. develop a guideline document for implementation in Manitoba, based on the work of the national working group.

**CARRIED**

## 9. Unfinished Business

### a) Regulations Implementation Update

#### i. Lab Test Ordering and Access to eChart in Community Pharmacies

Efforts continue to be made with respect to implementation of lab test ordering in community pharmacies. A verbal update was provided at the meeting.

#### ii. Schedule 3 Prescribing

The matter of additional prescribing under Schedule 3 to the Regulations was discussed at the recent meeting with the Minister of Health. A verbal update was provided at the meeting.





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b) Brainstorming Session on Inducements in Pharmacy Practice

At the June 19, 2017, meeting, Council established an Ad-hoc Committee on Inducements, which is scheduled to meet on October 31, 2017. At that meeting, the Committee will review a draft survey for member engagement.

c) Amendment to the *Pharmaceutical Act* (Section 74):

The matter of amendment to Section 74 of the *Pharmaceutical Act* was discussed with the Minister of Health on September 25, 2017. The President provided a verbal update at the meeting.

d) Ratification of Email Votes

- i. From September 15<sup>th</sup> – 18<sup>th</sup>, Council participated in the following email vote which required ratification:

**MOTION #20: MOVED BY DERRICK SANDERSON, SECONDED BY KEVIN HAMILTON THAT** Council ratifies the email vote to direct the Registrar to cancel Mr. Hader Sharfi's pharmacist licence and give Mr. Sharfi and his employer, if any, written notice of this cancellation. Further, the Council ratifies the decision to direct the Registrar to send a Notice to all pharmacy managers to advise them of the cancellation of Mr. Sharfi's pharmacist licence.

**CARRIED**

- ii. From August 3<sup>rd</sup> – 8<sup>th</sup>, Council participated in the following email vote which required ratification:

**MOTION #21: MOVED BY DONNA FORBES, SECONDED BY SONAL PUROHIT THAT** Council ratifies the email vote to appoint Dr. Lalitha Raman-Wilms, Dean of the College of Pharmacy, University of Manitoba, to the Council of the College of Pharmacists of Manitoba and to the Board of Examiners effective August 1, 2017, and names Dr. Raman-Wilms as Chair of the Board of Examiners.

**CARRIED**

- iii. From July 19<sup>th</sup> – 20<sup>th</sup>, Council participated in the following email vote which required ratification:

**MOTION #22: MOVED BY DERRICK SANDERSON, SECONDED BY DINAH SANTOS THAT** Council ratifies the email vote that the President report to the members and stakeholders the outcome of the July 18, 2017, vote by the members that the College of Pharmacists of Manitoba submit a formal request to the Minister of Health, Seniors and Active Living that *The Pharmaceutical Act* be amended to repeal the requirement in section 74 of *The Act* that





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regulations made by the Council of the College under *The Act* must be approved by the members of the College.

## CARRIED

- e) College's actions in response to the Opioid Crisis and Open Consultation on Low-Dose Codeine:

As previously reported, the College has been participating on a provincial and national basis in response to the current opioid crisis. In recent months, Health Canada has opened consultation on potential changes that would require all products containing codeine (an opioid) to be sold by prescription only. The consultation period ends on November 8, 2017. An updated Issues Brief was circulated for information in advance of the meeting.

## 10. New Business

- a) Appointment of Investigators and Inspectors for the College  
Council is the body that appoints investigators and inspectors for the College.

**MOTION #23: MOVED BY GLENDA MARSH, SECONDED BY KEVIN HAMILTON THAT** Council appoints Rani Chatterjee-Mehta, Ronda Eros and Rose Lyons as investigators and inspectors for the College. These appointments are in addition to the previously appointed College investigators and inspectors: Susan Lessard-Friesen, Jill Hardy, Kim McIntosh, Kathy Hunter, Ronald Guse and Rem Weiss.

## CARRIED

**MOTION #24: MOVED BY GLENDA MARSH, SECONDED BY SONAL PUROHIT THAT** Council removes former Deputy Registrar Todd Mereniuk from the College's roster of investigators and inspectors.

## CARRIED

- b) Acceptable Forms of Payment for Fines and/or Contributions to Costs  
The College has undertaken a review of its bank charges resulting from credit card payment transactions. Work remains outstanding on methods of reducing the rates incurred by the College for accepting credit card payments.

A draft policy that would remove the ability to use a credit card to pay for fines and / or contribution to costs was circulated in advance of the meeting.

**MOTION #25: MOVED BY DERRICK SANDERSON, SECONDED BY DONNA FORBES THAT** Council approves the policy entitled, "Policy on Acceptable Forms of Payment for Fines and / or Contributions to Costs," and further tasks the College with investigating the possibility of accepting e-transfers for such payments.



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## CARRIED

- c) Request from the Manitoba Institute for Patient Safety (MIPS) and the Canadian Agency for Drugs and Technologies in Health (CADTH)  
MIPS and CADTH have requested the College of Pharmacists of Manitoba act as a partner agency / organization to endorse / sponsor fact sheets on medication safety and / or safe pharmacy practice. The first fact sheet would be on Safe Opioid Prescribing. The College staff would have the opportunity to review all fact sheets prior to the College's endorsement and publishing of the fact sheet.

**MOTION #26: MOVED BY KEVIN HAMILTON, SECONDED BY DERRICK SANDERSON THAT** the College act as a partner agency / organization with the Manitoba Institute for Patient Safety (MIPS) and the Canadian Agency for Drugs and Technologies in Health (CADTH) to endorse fact sheets on medication safety and / or pharmacy practice. College staff are tasked with reviewing and operationalizing the initiative with MIPS and CADTH.

## CARRIED

- d) Proposed Revisions to the Pharmacy Technician Final Check Application  
Council is the body that approves applications for the College. An updated Pharmacy Technician Final Check application was circulated in advance of the meeting for consideration of approval by Council.

**MOTION #27: MOVED BY PETR PROCHAZKA, SECONDED BY KEVIN HAMILTON THAT** the revised Pharmacy Technician Final Check Application be approved by Council and implemented.

## CARRIED

Dr. Lalitha Raman-Wilms and Audra Taylor left the Council meeting at 11:55 a.m.

Lunch Break: 11: 55 a.m. – 1:00 p.m.

Dr. Lalitha Raman-Wilms and Audra Taylor did not return to the Council meeting when reconvening at 1 p.m.

- e) Opioid Replacement Therapy Guidelines  
Council is the body that approves guidelines for the treatment of opioid dependence. The College sought Council's approval of the guideline document entitled, "Opioid Replacement Therapy Guidelines for Manitoba Pharmacists," previously named "Principles for the Provision of Opioid Dependence Treatment by Manitoba Pharmacists Guidelines" which was updated to reflect:
- A new title to correspond with the joint Opioid Replacement Therapy (ORT) workshop which is an educational requirement for pharmacists dispensing methadone. Opioid



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replacement therapy is the term more commonly used rather than opioid dependence treatment;

- ii. More comprehensive information on buprenorphine/naloxone as the use of this medication has increased with improved provincial drug coverage; and
- iii. Recent information from Provincial Drug Programs for methadone reimbursement procedures.

**MOTION # 28: MOVED BY GLENDA MARSH, SECONDED BY DERRICK SANDERSON THAT** the guideline document entitled, “Opioid Replacement Therapy Guidelines for Manitoba Pharmacists,” be approved and implemented by the College.

## **CARRIED**

Public Representative Audra Taylor returned to the meeting at 1:30 p.m.

f) Applications for Use in 2018

Council is the body that approves applications for the College. Circulated in advance of the meeting were the draft applications for use in 2018.

Public Representative Audra Taylor left the meeting at 1:45 p.m.

Public Representative Donna Forbes left the meeting at 1:57 p.m.

**MOTION #29: MOVED BY DINAH SANTOS, SECONDED BY SONAL PUROHIT THAT** the following applications be approved for use in 2018: 2018 Application for Pharmacy Licence for a Clinical Pharmacy, 2018 Application for Pharmacy Licence for an Existing Community Pharmacy, 2018 Application for Pharmacy Licence for a New Community Pharmacy, 2018 New External Dispensing Pharmacy Component Application, 2018 Application for Pharmacy Licence for an Existing Hospital Pharmacy, 2018 Application for Pharmacy Licence for a New Hospital Pharmacy, 2018 Application for a Lock and Leave Component, 2018 Satellite Pharmacy Component Application, Intern Application for the College of Pharmacists of Manitoba (for applicants presently on the student register), 2018 Academic Register Application, 2018 Conditional Registration and Conditional Licensure Application for a New Graduate of the University of Manitoba, 2018 Application for Initial Registration as An Extended Practice Pharmacist, 2018 Application for Renewal of Registration as an Extended Practice Pharmacist, Application for Certification of Authorization to Administer Drugs and Vaccines by Injection, 2018 Application for Registration and Initial Licensure for Graduates of a Faculty of Pharmacy Outside of Canada, 2018 Application for Registration and Initial Licensure Under the Canadian Mobility Agreement, 2018 Application for Registration and Initial Licensure University of Manitoba Graduate, 2018 Non-Practicing Pharmacist Application, 2018 Application for Registration as a Student of the College of Pharmacists of Manitoba, 2018 Practicing Pharmacist Licence Application, Application for Authorization to Prescribe a Drug Included in Schedule 3 to the Pharmaceutical Regulation for Self-Limiting Conditions (not including Smoking Cessation), Application for Authorization to Prescribe a Drug Included in Schedule 3 to the



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Pharmaceutical Regulation for Smoking Cessation, 2018 temporary Certification of Registration and Temporary Licensure Application, 2018 Application for Pharmacy Technician-in-Training with the College of Pharmacists of Manitoba, Pharmacy Technician Structured Practical Training Notification Form, 2018 Application for Listing as a Pharmacy Technician with the College of Pharmacists of Manitoba, Pharmacy Technician Listing Renewal Application for June 1, 2018 to May 31, 2019, Preceptor Application, and 2018 Mailing / Notice Subscriber Application, as amended.

## CARRIED

### g) Licences for Use in 2018

Council is the body that approves licences for the College. Circulated in advance of the meeting for consideration of approval were the draft licences for use in 2018.

**MOTION #30: MOVED BY KEVIN HAMILTON, SECONDED BY DERRICK SANDERSON THAT** Council approve the following licences/forms: Pharmacy Licence for a Community Pharmacy, Lock and Leave Permit, Pharmacy Licence for a Hospital Pharmacy, Pharmacy Licence for a Clinical Pharmacy, Satellite Community Pharmacy Licence, Pharmacist Licence, Extended Practice Pharmacist Licence, and Pharmacy Technician Certificate.

## CARRIED

### h) Request from a Member

Council considered a request from a member with respect to modifying the principle contained in item 2.4 of the Practice Direction on Prescribing.

**MOTION #31: MOVED BY DINAH SANTOS, SECONDED BY PETR PROCHAZKA THAT** the member's request with respect to the Practice Direction entitled, "Prescribing" be referred to the Standards of Practice Division for consideration and recommendation to Council.

## CARRIED

### i) In Camera Session

2:06 p.m. Liaisons to Council left the meeting in advance of an in camera session. College staff were invited to remain. Council moved in camera.

Council moved to a regular session.

**MOTION #32: MOVED BY DERRICK SANDERSON, SECONDED BY PETR PROCHAZKA THAT,** whereas the Council of the College is supportive of the Pharmacists Manitoba Annual Pharmacy Conference, the Executive Committee will determine the most



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appropriate sponsored attendees to attend the Pharmacists Manitoba Annual Pharmacy Conference in April 2018, in addition to attendance by the Registrar.

**CARRIED**

**MOTION #33: MOVED BY GLENDA MARSH, SECONDED BY SONAL PUROHIT THAT** the date of the 140<sup>th</sup> Annual General Meeting of the College of Pharmacists of Manitoba be Saturday, May 12, 2018.

**CARRIED**

Council moved to an in camera session. College staff were invited to remain in the meeting.

3:30 p.m. All College staff, with the exception of the Registrar, were asked to leave the in camera session. Registrar Lessard-Friesen remained in the in camera session.

3:50 p.m. Registrar Lessard-Friesen left the in camera session and Council remained in camera.

Council moved to a regular session. College staff did not return to the Council meeting.

**MOTION #33: MOVED BY PETR PROCHAZKA, SECONDED BY KEVIN HAMILTON THAT** the 2018 budget of the College of Pharmacists of Manitoba and the updated Fee Schedule be approved, as amended. The 2018 fees are:

**CARRIED**

| COLLEGE OF PHARMACISTS OF MANITOBA<br>2018 FEE SCHEDULE   | AMOUNT + GST = TOTAL    |
|---|-------------------------|
| <b>LICENSING OF PHARMACISTS</b>   |                         |
| Practicing Licence (Jan – June) (not including members levy benefiting UofM)                                    | 851.60 + 42.58 = 894.18 |
| Practicing Licence (July – Dec) (not including members levy benefiting UofM)                                    | 513.76 + 25.69 = 539.45 |
| Practicing Licence & Registration (New MB Grads Only) (July – Dec) (not including members levy benefiting UofM) | 663.76 + 33.19 = 696.95 |
| Non-Practicing Licence  | 125.64 + 6.28 = 131.92  |
| Extended Practice Pharmacist  | 163.71 + 8.19 = 171.90  |
| Mailing/Notice Subscribers  | 235.97 + 11.80 = 247.77 |
| <b>REGISTRATION FEES</b>  |                         |
| Outside Grad Registration   | 688.26 + 34.41 = 722.67 |
| New MB Grad Registration  | 150.00 + 7.50 = 157.50  |
| 1 <sup>st</sup> Year Pharmacy Student and Intern Registration   | 26.22 + 1.31 = 27.53    |
| Academic & Temporary Registration   | 109.25 + 5.46 = 114.71  |



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| <b>OTHER FEES AND CHARGES</b>                                     |                              |
|---|------------------------------|
| Members Levy benefiting the UofM, from each Practicing Pharmacist | 100.00 (no gst)              |
| Jurisprudence Exam (Pharmacists) – each attempt                   | 185.72 (no gst)              |
| Jurisprudence Exam (Pharmacy Technicians) – each attempt          | 54.62 (no gst)               |
| Letter of Standing  | 30.59 + 1.53 = 32.12         |
| Licence Receipt, Duplicate  | 30.59 + 1.53 = 32.12         |
| Licence or Certificate, Duplicate Copy                            | 30.59 + 1.53 = 32.12         |
| Pharmacy Technician (annual fee)                                  | 54.62 + 2.73 = 57.35         |
| Pharmacy Technician In Training                                   | 25.12 + 1.26 = 26.38         |
| General Administrative Fee  | 63.37 + 3.17 = 66.54         |
| <b>LICENSING FOR PHARMACIES</b>                                   |                              |
| Pharmacy Licence (Jan – June)                                     | 1259.44 + 62.97 = 1322.41    |
| Pharmacy Licence (July – Dec)                                     | 755.67 + 37.78 = 793.45      |
| Pharmacy Pre-Opening & Relocation Inspection (each visit)         | 819.35 + 40.97 = 860.32      |
| <b>ADDITIONAL PHARMACY COMPONENTS</b>                             |                              |
| Central Fill (non-“patient contact” pharmacy)                     | 546.24 + 27.31 = 573.55      |
| Distance Care (IPS) Component (Jan – June)                        | 7226.69 + 361.33 = 7588.02   |
| Distance Care (IPS) Component (July – Dec)                        | 4336.01 + 216.80 = 4552.81   |
| Distance Care (Non-IPS) Component                                 | 546.24 + 27.31 = 573.55      |
| External Dispensing   | 546.24 + 27.31 = 573.55      |
| Lock and Leave  | 214.00 + 10.70 = 224.70      |
| Satellite Pharmacy  | 546.24 + 27.31 = 573.55      |
| Secondary Hospital (cost per each hospital served)                | 546.24 + 27.31 = 573.55      |
| <b>PHARMACY CHANGES</b>   |                              |
| Manager Change  | 66.64 + 3.33 = 69.97         |
| Location Change (each visit)                                      | 819.35 + 40.97 = 860.32      |
| Ownership Change  | 265.47 + 13.27 = 278.74      |
| Pharmacy Name Change  | 66.64 + 3.33 = 69.97         |
| <b>FINES &amp; COSTS</b>  |                              |
| Bank Charges, NSF   | 28.59 (no gst)               |
| Late Fines for Licence Renewal                                    | Additional 50% of Actual Fee |

**MOTION #34: MOVED BY DERRICK SANDERSON, SECONDED BY GLENDA MARSH THAT the Council meeting adjourn.**

**CARRIED**

The Council meeting adjourned at 4:20 p.m.