



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7
Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

M.PH.A. COUNCIL MEETING MINUTES

MONDAY, JUNE 24, 2013

PHARMACY HOUSE – 200 TACHE AVENUE, WINNIPEG, MANITOBA

9:00 A.M.

MEMBERS PRESENT:

Kyle MacNair, President (arrive at 11:00 a.m.)
Kristine Petrasko, Vice President
Shawn Bugden, Past President
Geoff Namaka, Executive Treasurer (arrive at 12:25 p.m.)
Neal Davies, Dean – Faculty of Pharmacy (arrive at 9:55 a.m.)
Jennifer Ludwig
Glenda Marsh
Dinah Santos
Kurt Schroeder
Randy Stephanchew

LAY MEMBERS:

Donna Forbes

LIAISON MEMBERS:

Lora Jaye Gray, CSHP Liaison
Rob Shaffer, Government Liaison
Brenna Shearer, MSP Liaison

STAFF MEMBERS:

Ronald Guse, Registrar
Kim McIntosh, Assistant Registrar
Kathy Wright, Executive Assistant to the Registrar

REGRETS:

Susan Lessard-Friesen, Deputy Registrar
Amanda Wallack, Pharmacy Student Liaison

1. a) Convene
Vice President Petrasko convened the meeting at 9:00 a.m. Vice President Petrasko reported that Kim Sharman is no longer a lay member, as indicated by correspondence from the Minister of Health.
- b) Declaration of Conflict
No Council members indicated a conflict at the time of convening the meeting.



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7
Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

2. Additions to Agenda and Approval of the Agenda

The agenda for the June 24, 2013, Council meeting was circulated in advance of the meeting.

MOTION #1 - MOVED BY DONNA FORBES, SECONDED BY SHAWN BUGDEN THAT the agenda be approved.

CARRIED

3. Approval of Council Meeting Minutes

a) April 5, 2013, Council Meeting

The minutes of the April 5, 2013, Council meeting were circulated in advance of the meeting.

MOTION #2 - MOVED BY GLENDA MARSH, SECONDED BY SHAWN BUGDEN THAT the minutes of the April 5, 2013, Council meeting be approved.

CARRIED

b) April 6, 2013, Annual General Meeting Minutes

The minutes of the April 6, 2013, Annual General Meeting were circulated in advance of the meeting.

MOTION #3 - MOVED BY DINAH SANTOS, SECONDED BY JENNIFER LUDWIG THAT the minutes of the April 6, 2013, Annual General Meeting be approved for circulation to the members, with the following revision:

Under item #10, Faculty of Pharmacy Report and Motion, Motion #8, remove the voting tally and add the same to Motion #9.

CARRIED

4. Business Arising from Minutes

The Business Arising from the Minutes of the April 5, 2013, & June 12, 2013, Council meetings was circulated in advance of the meeting.

MOTION #4 - MOVED BY KURT SCHROEDER, SECONDED BY SHAWN BUGDEN THAT the Business Arising from the Minutes of the April 5, 2013, & June 12, 2013, Council meetings be accepted for information.

CARRIED

5. Correspondence

a) On Board



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7

Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

- (i.) Correspondence from Dr. Neal Davies, Dean and Professor, University of Manitoba Faculty of Pharmacy, expressing gratitude for the funding support provided by the Manitoba Pharmaceutical Association for the Welcome to the Profession Graduation Ceremony held on May 30, 2013;
 - (ii.) A “thank you” card from Lois Cantin for awarding her with Honorary Life Membership;
 - (iii.) Correspondence from Ms. Denise Klassen, Acting Principal of Nelson McIntyre Collegiate, dated April 26, 2013, expressing gratitude for placing an advertisement in the school’s musical program;
 - (iv.) Email correspondence from Ronald Guse to Ms. Carole Bouchard of NAPRA providing NAPRA with the MPhA’s entry-to-practice competencies response;
 - (v.) Correspondence dated May 10, 2013, from Ronald Guse to Ms. Bernadette Preun, Assistant Deputy Minister, Manitoba Health, providing MPhA’s response to the survey to address the long-term oversight of outsourcing of admixing and compounding drug activities across the country;
 - (vi.) Correspondence from Ronald Guse to Minister of Health Theresa Oswald dated May 14, 2013, and providing a copy of MPhA’s Annual Report and recap of the M3P program for the year;
 - (vii.) Copy of e-Prescribing Joint Statement between Canadian Pharmacists Association and the Canadian Medical Association;
 - (viii.) Copy of Canadian Society of Hospital Pharmacists’ Entry-Level Doctor of Pharmacy Degree in Canada: Information Paper on the Potential Impact on Pharmacy Services (2009);
 - (ix.) Copy of Joint Statement between the Association of Faculties of Pharmacy of Canada and the Association of Deans of Pharmacy of Canada entitled “Position Statement and Joint Resolution on the Doctor of Pharmacy (PharmD) for the First Professional Degree at Universities in Canada – February 2010”; and
 - (x.) Copy of Canadian Pharmacists Association Position Statement on a Doctor of Pharmacy Degree as an Entry-Level to Practice;
- b) Listed
- (i.) Correspondence from Mr. Jim Rondeau, the Minister of Healthy Living, Seniors and Consumer Affairs informing the Registrar that the Healthy Living department will grant funding for the implementation of the Pharmacist Led Smoking Cessation Program.

6. Registrar's Report

The Registrar’s Report for the June 24, 2013, Council Meeting was circulated in advance of the meeting.

MOTION #5 – MOVED BY GLENDA MARSH, SECONDED BY JENNIFER LUDWIG THAT the Registrar’s Report for the June 24, 2013, Council Meeting be accepted for information.



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7
Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

CARRIED

7. Deputy Registrar's Report

The Deputy Registrar's Report for the June 24, 2013, Council Meeting was circulated in advance of the meeting.

MOTION #5 – MOVED BY DONNA FORBES, SECONDED BY JENNIFER LUDWIG THAT the Deputy Registrar's Report for the June 24, 2013, Council Meeting be accepted for information.

CARRIED

8. Liaison Reports

The following liaison reports were circulated in advance of the June 24, 2013, Council Meeting: Manitoba Society of Pharmacist, Canadian Society of Hospital Pharmacists (CSHP), and NAPRA.

MOTION #6 – MOVED BY DINAH SANTOS, SECONDED BY GLENDA MARSH THAT the Manitoba Society of Pharmacists Liaison Report, the Canadian Society of Hospital Pharmacists Liaison Report and the Student Liaison Report be accepted for information.

CARRIED

Neal Davies arrived at 9:55 a.m.

- a) Pharmacy Examining Board of Canada (PEBC)
Shawn Bugden provided a verbal report at the meeting.
- b) Faculty of Pharmacy
Neal Davies provided a verbal report at the meeting.
- c) Canadian Society of Hospital Pharmacists (CSHP)
The CSHP Liaison report was circulated in advance of the meeting.
- d) Faculty of Pharmacy Student
The Faculty of Pharmacy Student Liaison report was distributed at the meeting.

Break: 10:40 – 11 a.m.

President Kyle MacNair arrived at 11:05 a.m.

Vice President Petrasko reconvened the meeting at 11:05 a.m.



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7
Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

- e) NAPRA
The NAPRA Liaison report was circulated in advance of the meeting.

MOTION #7 – MOVED BY KYLE MACNAIR, SECONDED BY SHAWN BUGDEN THAT the NAPRA Liaison Report be accepted for information.

CARRIED

Vice President Petrasko turned the chair over to President MacNair.

- f) Manitoba Society of Pharmacists
The MSP Liaison report was circulated in advance of the meeting.
- g) Manitoba Health
Rob Shaffer provided a verbal report at the meeting.

9. Committee Reports:

President MacNair turned the chair over to Vice President Petrasko.

- a) Executive Committee
The Executive Committee report was circulated in advance of the meeting.

The report was presented in two parts: 1) report to Council for information; and 2.) motions for consideration of Council.

MOTION #8 – MOVED BY KYLE MACNAIR, SECONDED BY SHAWN BUGDEN THAT the “for information” section of the Executive Committee Report be accepted for information.

CARRIED

MOTION #9 – MOVED BY KYLE MACNAIR, SECONDED BY SHAWN BUGDEN THAT the following members serve as the Ballot Committee for the regulations vote:

University of Manitoba pharmacist (Chris Louizos)
CSHP(MB) pharmacist (Carol Davis)
MSP member pharmacist (Britt Kural)

CARRIED

MOTION #10 – MOVED BY KYLE MACNAIR, SECONDED BY DINAH SANTOS THAT MPhA support Council members’ attendance at the NABP/AACP District V



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7
Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

meetings. As such, MPhA would be financially responsible for the registration fees, per diem, travel cost and hotel cost (hotel cost for out of town Councillors only).

CARRIED

Shawn Bugden left the meeting at 11:40 a.m.

MOTION #11 – MOVED BY KYLE MACNAIR, SECONDED BY DINAH SANTOS THAT the previously tabled Motion #10 from the April 5, 2013, Council Meeting be lifted from the table and withdrawn.

CARRIED

The mover and seconder of the motion withdrew the motion.

MOTION #12 – MOVED BY KYLE MACNAIR, SECONDED BY GLENDA MARSH THAT MPhA support the movement towards an entry level PharmD program in Manitoba.

CARRIED (2 abstained)

MOTION #13 – MOVED BY KYLE MACNAIR, SECONDED BY JENNIFER LUDWIG THAT Council approves the Olatech contracts in principle and authorizes the Registrar to enter into contracts for Software Operator Services and for the renewal of the MPhA's access to and use of the in1touch software, subject to the approval of MPhA's legal counsel.

CARRIED

MOTION #14 – MOVED BY KYLE MACNAIR, SECONDED BY GLENDA MARSH THAT the Terms of Reference, as distributed, for the Executive Committee be approved.

CARRIED

Geoff Namaka joined the meeting at 12:25 p.m.

MOTION #15 – MOVED BY KYLE MACNAIR, SECONDED BY KURT SCHROEDER THAT the Terms of Reference of all committees be reviewed and referred to Council on a 2-year cycle, in non-election years.

CARRIED



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7
Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

MOTION #16 - MOVED BY KYLE MACNAIR, SECONDED BY DONNA FORBES THAT the Council-approved Terms of Reference for MPhA committees be posted on the MPhA website.

CARRIED

MOTION #17 - MOVED BY KYLE MACNAIR, SECONDED BY DONNA FORBES THAT Council approve Ms. Bobby Currie to serve on the Board of Examiners.

CARRIED

The budget update was circulated in advance of the meeting. Executive Treasurer Namaka provided a verbal review of highlights.

Vice President Petrasko returned the chair to President MacNair.

Lunch Break: 12:30 – 1:20 p.m.

The meeting reconvened at 1:20 p.m. Randy Stephanchew and Shawn Bugden had left the meeting.

- b) Professional Development Committee
The Professional Development Committee report was circulated in advance of the meeting.

MOTION #18 – MOVED BY KRISTINE PETRASKO, SECONDED BY DINAH SANTOS THAT the Professional Development Committee report be accepted for information.

CARRIED

- c) Standards of Practice Committee
The Standards of Practice Committee report was circulated in advance of the meeting.

The report was presented in two parts: 1) report to Council for information; and 2.) motions for consideration of Council.

MOTION #19 – MOVED BY KURT SCHROEDER, SECONDED BY KRISTINE PETRASKO THAT the “for information” portion of the Standards of Practice Committee report be accepted for information.

CARRIED



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7
Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

MOTION # 20 – MOVED BY KURT SCHROEDER, SECONDED BY KRISTINE PETRASKO THAT Council approves the Terms of Reference document for the Standards of Practice committee.

CARRIED

MOTION #21 – MOVED BY KURT SCHROEDER, SECONDED BY GLENDA MARSH THAT Council approve the “Records & Documentation” practice direction for consultation by the members.

CARRIED

- d) Board of Examiners
The Board of Examiners report was circulated in advance of the meeting.

MOTION #22 – MOVED BY NEAL DAVIES, SECONDED BY KURT SCHROEDER THAT the Board of Examiners report be accepted for information.

CARRIED

- e) Discipline Committee
The Discipline Committee report was circulated in advance of the meeting.

MOTION #23 – MOVED BY KRISTINE PETRASKO, SECONDED BY DINAH SANTOS THAT the Discipline Committee report be accepted for information.

CARRIED

- f) Awards & Nominating Committee
No report.
- g) Governance Committee
No report.
- h) Finance & Risk Management Committee
Executive Treasurer Geoff Namaka provided a verbal report.

10. Unfinished Business
a) Regulations Update

Randy Stephanchew returned to the meeting at 1:40 p.m.



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7
Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

President MacNair provided a verbal report on the regulations process including a report on recent meetings with Manitoba Health, the Legislative Drafting Unit and other stakeholders.

11. New Business

a) Ratification of Preceptor Approvals

A list of newly approved preceptors was circulated in advance of the meeting.

MOTION #24 – MOVED BY KRISTINE PETRASKO, SECONDED BY DONNA FORBES THAT Council ratifies the list of newly approved preceptors.

CARRIED

b) Ratification of Email Approval to call Special General Meeting on June 24, 2013

MOTION #25 – MOVED BY SHAWN BUGDEN, SECONDED BY JENNIFER LUDWIG THAT Council ratifies the email vote to call a Special General Meeting on June 24th, 2013.

CARRIED

c) Email from a Member re: Tylenol #1

MPhA received an email from a licensed pharmacist regarding a perceived massive increase in the sales of Tylenol #1 (generic & brand name). A copy of the email with the members recommendations was distributed in advance of the meeting.

Council has referred this item to the Executive Committee for review and recommendation.

d) Appointments to the Board of Examiners

Council considered the appointment of LoraJaye Gray and Bobby Currie to serve as members-at-large on the Board of Examiners.

MOTION #25 - MOVED BY SHAWN BUGDEN, SECONDED BY DONNA FORBES THAT LoraJaye Gray serve as a member-at-large on the Board of Examiners.

CARRIED

(Bobby Currie was appointed in motion #17, earlier in the meeting.)

e) College of Registered Nurses of Manitoba (CRNM) – Extended Practice Advisory Committee reappointment



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7

Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

The Registrar received a request from the CRNM to permit Ms. Sonal Purohit, a licensed pharmacist in Manitoba, to serve another term on the Extended Practice Register Advisory Committee. Council considered the request.

MOTION #26 – MOVED BY KRISTINE PETRASKO, SECONDED BY GEOFF NAMAKA THAT Ms. Sonal Purohit be appointed for an additional term on the CRNM Extended Practice Register Advisory Committee.

CARRIED

- f) Additional Prescribers under the *Controlled Drugs and Substances Act*
Physician's assistant's are requesting support by MPhA for inclusion under the Controlled Drugs and Substances Act. Council is to consider the request.

Council requested more information about the training a Physician's Assistant receives in the areas of pharmacy and therapeutics, and deferred their decision on this matter until the September 30th, 2013 Council meeting.

- g) Future Council Meeting Dates
In addition to the September 30, 2013, and December 9, 2013, confirmed Council meeting dates, the following dates are now confirmed:
- Tuesday, September 17, 2013
 - Monday, February 10, 2014
 - Friday, April 25, 2014

- h) In Camera Session
An in camera session convened at 2:25 p.m. MPhA staff were permitted to attend a portion of the in camera session.

Council returned to a regular session.

MOTION #27 – MOVED BY KRISTINE PETRASKO, SECONDED BY DONNA FORBES THAT Council acknowledges that Mr. Paul Kovac has not paid his outstanding cost as directed from the Discipline Committee and confirm that Mr. Kovac is removed from the Register of Pharmacists.

CARRIED

Council returned to an in camera session. MPhA staff were permitted to attend.

Council returned to a regular session.



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7

Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

MOTION #28 – MOVED BY GEOFF NAMAKA, SECONDED BY KURT SCHROEDER THAT Council appoint Grant Thornton as MPhA’s accountant / auditor for the next two fiscal years, to end in April 2015.

CARRIED

Council returned to an in camera session. MPhA staff were permitted to attend.

Council returned to a regular session.

MOTION #29 – MOVED BY KURT SCHROEDER, SECONDED BY KRISTINE PETRASKO THAT Chandra Chennobathny be removed from the approved preceptor list.

CARRIED

Council returned to an in camera session. MPhA staff were permitted to attend.

Council returned to a regular session.

MOTION #30 – MOVED BY NEAL DAVIES, SECONDED BY RANDY STEPHANCHEW THAT MPhA not attempt to recoup funds from an overpayment of Employment Insurance to Canada Revenue Agency.

CARRIED

Council returned to an in camera session. MPhA staff were permitted to attend.

Council returned to a regular session.

MOTION #31 – MOVED BY DINAH SANTOS, SECONDED BY GLENDA MARSH THAT the Registrar be authorized to sign a Non-Disclosure Agreement with Olatech for the purpose of the network security assessment.

CARRIED

Council returned to an in camera session. MPhA staff were permitted to attend.

Shawn Bugden returned to the meeting at 3:07 p.m.

Council returned to a regular session.



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7

Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

MOTION #32 – MOVED BY DINAH SANTOS, SECONDED BY RANDY STEPHANCHEW
THAT Council waives the 48-hour notice requirement to 24-hour notice for calling a Council meeting.

CARRIED

Council returned to an in camera session. Assistant Registrar Kim McIntosh and Executive Assistant Kathy Wright were asked to leave the meeting at 4:00 p.m. The Registrar remained in the in camera session.

The Registrar left the in camera session at 4:10 p.m.

The Registrar and the Executive Assistant returned to the meeting at 4:20 p.m.

Kurt Schroeder left the meeting at 4:20 p.m.

Council returned to a regular session.

MOTION #33 – MOVED BY DONNA FORBES, SECONDED BY JENNIFER LUDWIG
THAT the meeting adjourn.

CARRIED

The meeting adjourned at 4:30 p.m.